

**THE CENTER FOR EFFECTIVE PHILANTHROPY, INC.**



**FINANCIAL STATEMENTS**

**Years Ended December 31, 2012 and 2011**

THE CENTER FOR EFFECTIVE PHILANTHROPY, INC.

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Years Ended December 31, 2012 and 2011

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## **INDEPENDENT AUDITORS' REPORT**

To the Board of Directors  
The Center for Effective Philanthropy, Inc.  
Cambridge, Massachusetts

We have audited the accompanying financial statements of The Center for Effective Philanthropy, Inc. which comprise the statements of financial position as of December 31, 2012 and 2011, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with U.S. generally accepted accounting principles; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with U.S. generally accepted auditing standards. Those standards require that we plan and perform our audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatements of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### ***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of The Center for Effective Philanthropy, Inc. as of December 31, 2012 and 2011, and the changes in its net assets and its cash flows for the years then ended in conformity with U.S. generally accepted accounting principles.

*Johnson O'Connor Feron & Carucci LLP*

Wakefield, Massachusetts  
April 29, 2013

THE CENTER FOR EFFECTIVE PHILANTHROPY, INC.

STATEMENT OF FINANCIAL POSITION

December 31, 2012

|  | <u>Total</u>        | <u>Unrestricted</u> | <u>Temporarily<br/>Restricted</u> |
|--|---------------------|---------------------|-----------------------------------|
| <b>ASSETS</b>                              |                     |                     |                                   |
| <b>CURRENT ASSETS:</b>                     |                     |                     |                                   |
| Cash and cash equivalents                  | \$ 2,358,740        | \$ 646,102          | \$ 1,712,638                      |
| Investments                                | 2,618,075           | 2,618,075           | -                                 |
| Accounts receivable                        | 435,219             | 435,219             | -                                 |
| Pledges receivable, current portion        | 1,832,288           | -                   | 1,832,288                         |
| Prepaid expenses                           | 75,030              | 75,030              | -                                 |
| Total current assets                       | <u>7,319,352</u>    | <u>3,774,426</u>    | <u>3,544,926</u>                  |
| <b>PROPERTY AND EQUIPMENT, NET</b>         | <u>150,634</u>      | <u>150,634</u>      | <u>-</u>                          |
| <b>OTHER ASSETS:</b>                       |                     |                     |                                   |
| Pledges receivable, net of current portion | 557,295             | -                   | 557,295                           |
| Security deposits                          | 40,870              | 40,870              | -                                 |
|  | <u>598,165</u>      | <u>40,870</u>       | <u>557,295</u>                    |
|  | <u>\$ 8,068,151</u> | <u>\$ 3,965,930</u> | <u>\$ 4,102,221</u>               |
| <b>LIABILITIES AND NET ASSETS</b>          |                     |                     |                                   |
| <b>CURRENT LIABILITIES:</b>                |                     |                     |                                   |
| Accounts payable and accrued expenses      | \$ 313,999          | \$ 313,999          | \$ -                              |
| Deferred revenue                           | 387,702             | 387,702             | -                                 |
| Total current liabilities                  | <u>701,701</u>      | <u>701,701</u>      | <u>-</u>                          |
| <b>NET ASSETS:</b>                         |                     |                     |                                   |
| Unrestricted                               | 3,264,229           | 3,264,229           | -                                 |
| Temporarily restricted                     | 4,102,221           | -                   | 4,102,221                         |
| Total net assets                           | <u>7,366,450</u>    | <u>3,264,229</u>    | <u>4,102,221</u>                  |
|  | <u>\$ 8,068,151</u> | <u>\$ 3,965,930</u> | <u>\$ 4,102,221</u>               |

See notes to financial statements.

THE CENTER FOR EFFECTIVE PHILANTHROPY, INC.

STATEMENT OF FINANCIAL POSITION

December 31, 2011

|  | <u>Total</u>        | <u>Unrestricted</u> | <u>Temporarily<br/>Restricted</u> |
|--|---------------------|---------------------|-----------------------------------|
| <b>ASSETS</b>                              |                     |                     |                                   |
| <b>CURRENT ASSETS:</b>                     |                     |                     |                                   |
| Cash and cash equivalents                  | \$ 2,579,656        | \$ 2,204,511        | \$ 375,145                        |
| Investments                                | 1,419,984           | 1,419,984           | -                                 |
| Accounts receivable                        | 334,985             | 334,985             | -                                 |
| Pledges receivable, current portion        | 405,000             | -                   | 405,000                           |
| Prepaid expenses                           | 31,610              | 31,610              | -                                 |
| Total current assets                       | <u>4,771,235</u>    | <u>3,991,090</u>    | <u>780,145</u>                    |
| <b>PROPERTY AND EQUIPMENT, NET</b>         | <u>165,166</u>      | <u>165,166</u>      | <u>-</u>                          |
| <b>OTHER ASSETS:</b>                       |                     |                     |                                   |
| Pledges receivable, net of current portion | 235,762             | -                   | 235,762                           |
| Security deposits                          | 40,870              | 40,870              | -                                 |
|  | <u>276,632</u>      | <u>40,870</u>       | <u>235,762</u>                    |
|  | <u>\$ 5,213,033</u> | <u>\$ 4,197,126</u> | <u>\$ 1,015,907</u>               |
| <b>LIABILITIES AND NET ASSETS</b>          |                     |                     |                                   |
| <b>CURRENT LIABILITIES:</b>                |                     |                     |                                   |
| Accounts payable and accrued expenses      | \$ 364,911          | \$ 364,911          | \$ -                              |
| Deferred revenue                           | 955,391             | 955,391             | -                                 |
| Total current liabilities                  | <u>1,320,302</u>    | <u>1,320,302</u>    | <u>-</u>                          |
| <b>NET ASSETS:</b>                         |                     |                     |                                   |
| Unrestricted                               | 2,876,824           | 2,876,824           | -                                 |
| Temporarily restricted                     | 1,015,907           | -                   | 1,015,907                         |
| Total net assets                           | <u>3,892,731</u>    | <u>2,876,824</u>    | <u>1,015,907</u>                  |
|  | <u>\$ 5,213,033</u> | <u>\$ 4,197,126</u> | <u>\$ 1,015,907</u>               |

See notes to financial statements.

THE CENTER FOR EFFECTIVE PHILANTHROPY, INC.

STATEMENT OF ACTIVITIES

Year Ended December 31, 2012

|                                       | <u>Total</u>               | <u>Unrestricted</u>        | <u>Temporarily<br/>Restricted</u> |
|---------------------------------------|----------------------------|----------------------------|-----------------------------------|
| <b>REVENUE AND SUPPORT:</b>           |                            |                            |                                   |
| Grants and contributions -            |                            |                            |                                   |
| General operations                    | \$ 6,410,285               | \$ 1,020,500               | \$ 5,389,785                      |
| Net assets released from restrictions | -                          | 2,303,471                  | (2,303,471)                       |
| Total grants and contributions        | <u>6,410,285</u>           | <u>3,323,971</u>           | <u>3,086,314</u>                  |
| Earned revenue -                      |                            |                            |                                   |
| Assessment tools                      | 3,160,254                  | 3,160,254                  | -                                 |
| Speaking engagement fees              | 10,250                     | 10,250                     | -                                 |
| Investment income                     | 7,446                      | 7,446                      | -                                 |
| CEP conference fees                   | -                          | -                          | -                                 |
| Total earned revenue                  | <u>3,177,950</u>           | <u>3,177,950</u>           | <u>-</u>                          |
| <br>Total revenue and support         | <br><u>9,588,235</u>       | <br><u>6,501,921</u>       | <br><u>3,086,314</u>              |
| <b>EXPENSES:</b>                      |                            |                            |                                   |
| Program services                      | <u>4,855,753</u>           | <u>4,855,753</u>           | <u>-</u>                          |
| Supporting services -                 |                            |                            |                                   |
| Management and general                | 1,156,137                  | 1,156,137                  | -                                 |
| Fundraising                           | 102,626                    | 102,626                    | -                                 |
| Total supporting services             | <u>1,258,763</u>           | <u>1,258,763</u>           | <u>-</u>                          |
| <br>Total expenses                    | <br><u>6,114,516</u>       | <br><u>6,114,516</u>       | <br><u>-</u>                      |
| <br>Change in net assets              | <br>3,473,719              | <br>387,405                | <br>3,086,314                     |
| <b>NET ASSETS - BEGINNING OF YEAR</b> | <u>3,892,731</u>           | <u>2,876,824</u>           | <u>1,015,907</u>                  |
| <b>NET ASSETS - END OF YEAR</b>       | <u><u>\$ 7,366,450</u></u> | <u><u>\$ 3,264,229</u></u> | <u><u>\$ 4,102,221</u></u>        |

See notes to financial statements.

THE CENTER FOR EFFECTIVE PHILANTHROPY, INC.

STATEMENT OF ACTIVITIES

Year Ended December 31, 2011

|                                       | <u>Total</u>        | <u>Unrestricted</u> | <u>Temporarily<br/>Restricted</u> |
|---------------------------------------|---------------------|---------------------|-----------------------------------|
| <b>REVENUE AND SUPPORT:</b>           |                     |                     |                                   |
| Grants and contributions -            |                     |                     |                                   |
| General operations                    | \$ 2,227,983        | \$ 1,842,915        | \$ 385,068                        |
| Net assets released from restrictions | -                   | 1,082,912           | (1,082,912)                       |
| Total grants and contributions        | <u>2,227,983</u>    | <u>2,925,827</u>    | <u>(697,844)</u>                  |
| Earned revenue -                      |                     |                     |                                   |
| Assessment tools                      | 3,691,087           | 3,691,087           | -                                 |
| Speaking engagement fees              | 7,000               | 7,000               | -                                 |
| Investment income                     | 19,621              | 19,621              | -                                 |
| CEP conference fees                   | 292,700             | 292,700             | -                                 |
| Total earned revenue                  | <u>4,010,408</u>    | <u>4,010,408</u>    | <u>-</u>                          |
| Total revenue and support             | <u>6,238,391</u>    | <u>6,936,235</u>    | <u>(697,844)</u>                  |
| <b>EXPENSES:</b>                      |                     |                     |                                   |
| Program services                      | <u>5,160,185</u>    | <u>5,160,185</u>    | <u>-</u>                          |
| Supporting services -                 |                     |                     |                                   |
| Management and general                | 1,105,092           | 1,105,092           | -                                 |
| Fundraising                           | 96,646              | 96,646              | -                                 |
| Total supporting services             | <u>1,201,738</u>    | <u>1,201,738</u>    | <u>-</u>                          |
| Total expenses                        | <u>6,361,923</u>    | <u>6,361,923</u>    | <u>-</u>                          |
| Change in net assets                  | (123,532)           | 574,312             | (697,844)                         |
| <b>NET ASSETS - BEGINNING OF YEAR</b> | <u>4,016,263</u>    | <u>2,302,512</u>    | <u>1,713,751</u>                  |
| <b>NET ASSETS - END OF YEAR</b>       | <u>\$ 3,892,731</u> | <u>\$ 2,876,824</u> | <u>\$ 1,015,907</u>               |

See notes to financial statements.

THE CENTER FOR EFFECTIVE PHILANTHROPY, INC.

STATEMENT OF FUNCTIONAL EXPENSES

Year Ended December 31, 2012

|                                  | <u>Total<br/>Expenses</u> | <u>Program<br/>Services</u> | <u>Management<br/>and General</u> | <u>Fundraising</u> |
|----------------------------------|---------------------------|-----------------------------|-----------------------------------|--------------------|
| <b>PERSONNEL AND RELATED:</b>    |                           |                             |                                   |                    |
| Salaries                         | \$ 3,483,569              | \$ 2,775,958                | \$ 634,836                        | \$ 72,775          |
| Fringe benefits                  | 419,552                   | 333,997                     | 76,756                            | 8,799              |
| Payroll taxes                    | 257,147                   | 205,245                     | 46,564                            | 5,338              |
| Total personnel and related      | <u>4,160,268</u>          | <u>3,315,200</u>            | <u>758,156</u>                    | <u>86,912</u>      |
| <b>OCCUPANCY:</b>                |                           |                             |                                   |                    |
| Rent                             | 368,844                   | 307,825                     | 56,705                            | 4,314              |
| Telephone/internet/telecom       | 83,100                    | 69,467                      | 12,702                            | 931                |
| Utilities                        | 30,428                    | 25,411                      | 4,662                             | 355                |
| Total occupancy                  | <u>482,372</u>            | <u>402,703</u>              | <u>74,069</u>                     | <u>5,600</u>       |
| <b>OTHER:</b>                    |                           |                             |                                   |                    |
| Professional/consulting fees     | 633,505                   | 511,356                     | 119,882                           | 2,267              |
| Travel                           | 161,473                   | 114,946                     | 44,579                            | 1,948              |
| Computer related expenses        | 128,809                   | 97,756                      | 30,161                            | 892                |
| Depreciation                     | 108,271                   | 90,360                      | 16,645                            | 1,266              |
| Meals                            | 72,675                    | 35,601                      | 36,715                            | 359                |
| Printing                         | 65,935                    | 61,293                      | 4,543                             | 99                 |
| Dues and subscriptions           | 61,230                    | 42,791                      | 18,056                            | 383                |
| Equipment rental and maintenance | 59,712                    | 50,089                      | 8,943                             | 680                |
| Postage and delivery             | 54,258                    | 49,775                      | 2,842                             | 1,641              |
| Office supplies                  | 43,079                    | 29,560                      | 13,160                            | 359                |
| Professional development         | 32,104                    | 20,255                      | 11,849                            | -                  |
| Survey administration            | 21,125                    | 16,125                      | 5,000                             | -                  |
| Advertising                      | 10,912                    | 9,158                       | 1,754                             | -                  |
| Miscellaneous                    | 10,344                    | 8,785                       | 1,339                             | 220                |
| Insurance                        | 8,444                     | -                           | 8,444                             | -                  |
| CEP conference expenses          | -                         | -                           | -                                 | -                  |
| Total other                      | <u>1,471,876</u>          | <u>1,137,850</u>            | <u>323,912</u>                    | <u>10,114</u>      |
| Total expenses                   | <u>\$ 6,114,516</u>       | <u>\$ 4,855,753</u>         | <u>\$ 1,156,137</u>               | <u>\$ 102,626</u>  |

See notes to financial statements.



THE CENTER FOR EFFECTIVE PHILANTHROPY, INC.

STATEMENT OF FUNCTIONAL EXPENSES

Year Ended December 31, 2011

|                                  | <u>Total<br/>Expenses</u> | <u>Program<br/>Services</u> | <u>Management<br/>and General</u> | <u>Fundraising</u> |
|----------------------------------|---------------------------|-----------------------------|-----------------------------------|--------------------|
| <b>PERSONNEL AND RELATED:</b>    |                           |                             |                                   |                    |
| Salaries                         | \$ 3,016,542              | \$ 2,348,116                | \$ 604,159                        | \$ 64,267          |
| Fringe benefits                  | 372,748                   | 289,919                     | 74,865                            | 7,964              |
| Payroll taxes                    | 218,867                   | 170,602                     | 43,625                            | 4,640              |
| Total personnel and related      | <u>3,608,157</u>          | <u>2,808,637</u>            | <u>722,649</u>                    | <u>76,871</u>      |
| <b>OCCUPANCY:</b>                |                           |                             |                                   |                    |
| Rent                             | 377,878                   | 304,412                     | 66,448                            | 7,018              |
| Telephone/internet/telecom       | 77,836                    | 64,214                      | 12,308                            | 1,314              |
| Utilities                        | 28,772                    | 23,241                      | 5,003                             | 528                |
| Total occupancy                  | <u>484,486</u>            | <u>391,867</u>              | <u>83,759</u>                     | <u>8,860</u>       |
| <b>OTHER:</b>                    |                           |                             |                                   |                    |
| Professional/consulting fees     | 998,568                   | 865,281                     | 130,905                           | 2,382              |
| Travel                           | 182,387                   | 148,554                     | 32,364                            | 1,469              |
| Computer related expenses        | 110,787                   | 97,385                      | 12,218                            | 1,184              |
| Depreciation                     | 120,154                   | 96,793                      | 21,129                            | 2,232              |
| Meals                            | 62,163                    | 39,950                      | 21,879                            | 334                |
| Printing                         | 111,906                   | 101,651                     | 10,144                            | 111                |
| Dues and subscriptions           | 68,114                    | 59,578                      | 8,169                             | 367                |
| Equipment rental and maintenance | 68,079                    | 55,019                      | 11,812                            | 1,248              |
| Postage and delivery             | 63,027                    | 57,564                      | 4,602                             | 861                |
| Office supplies                  | 48,431                    | 36,729                      | 11,199                            | 503                |
| Professional development         | 35,975                    | 16,283                      | 19,692                            | -                  |
| Survey administration            | 100,898                   | 97,398                      | 3,500                             | -                  |
| Advertising                      | 40,211                    | 40,211                      | -                                 | -                  |
| Miscellaneous                    | 24,682                    | 21,705                      | 2,753                             | 224                |
| Insurance                        | 8,318                     | -                           | 8,318                             | -                  |
| CEP conference expenses          | 225,580                   | 225,580                     | -                                 | -                  |
| Total other                      | <u>2,269,280</u>          | <u>1,959,681</u>            | <u>298,684</u>                    | <u>10,915</u>      |
| Total expenses                   | <u>\$ 6,361,923</u>       | <u>\$ 5,160,185</u>         | <u>\$ 1,105,092</u>               | <u>\$ 96,646</u>   |

See notes to financial statements.

THE CENTER OF EFFECTIVE PHILANTHROPY, INC.

STATEMENTS OF CASH FLOWS

Years Ended December 31, 2012 and 2011

|  | <u>2012</u>         | <u>2011</u>         |
|--|---------------------|---------------------|
| <b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>   |                     |                     |
| Change in net assets   | \$ 3,473,719        | \$ (123,532)        |
| Adjustments to reconcile change in net assets to<br>net cash provided by operating activities: |                     |                     |
| Depreciation   | 108,271             | 120,154             |
| Unrealized loss on investments   | 31,808              | 12,565              |
| Realized loss on sale of investments   | 4,605               | -                   |
| (Increase) decrease in operating assets:   |                     |                     |
| Accounts receivable  | (100,234)           | (264,574)           |
| Pledges receivable   | (1,748,821)         | 275,452             |
| Prepaid expenses   | (43,420)            | 7,235               |
| Increase (decrease) in operating liabilities:  |                     |                     |
| Accounts payable and accrued expenses  | (50,912)            | 103,144             |
| Deferred revenue   | (567,689)           | 623,477             |
| Net cash provided by operating activities  | <u>1,107,327</u>    | <u>753,921</u>      |
| <b>CASH FLOWS FROM INVESTING ACTIVITIES:</b>   |                     |                     |
| Purchase of property and equipment   | (93,739)            | (30,109)            |
| Proceeds from sale or maturity of investments  | 1,021,122           | 296,000             |
| Purchase of investments  | (2,255,626)         | (21,570)            |
| Net cash provided (used) by investing activities   | <u>(1,328,243)</u>  | <u>244,321</u>      |
| Net increase (decrease) in cash and cash equivalents   | (220,916)           | 998,242             |
| <b>CASH AND CASH EQUIVALENTS - BEGINNING OF YEAR</b>   | <u>2,579,656</u>    | <u>1,581,414</u>    |
| <b>CASH AND CASH EQUIVALENTS - END OF YEAR</b>   | <u>\$ 2,358,740</u> | <u>\$ 2,579,656</u> |

See notes to financial statements.

THE CENTER FOR EFFECTIVE PHILANTHROPY, INC.

NOTES TO FINANCIAL STATEMENTS

Years Ended December 31, 2012 and 2011

**1. STATEMENT OF PURPOSE**

The Center for Effective Philanthropy, Inc. (the Organization) is a nonprofit organization with a mission to provide data and create insight so philanthropic funders can better define, assess and improve their effectiveness – and as a result, their intended impact. The Organization’s research, assessment tools and programming are widely utilized by chief executive officers, trustees and senior executives of the country’s several hundred largest foundations. The Organization has offices in Cambridge, Massachusetts and San Francisco, California.

**2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Method of Accounting –**

The Organization reports information regarding its financial position and activities according to the following three classes of net assets:

- i. Unrestricted Net Assets – use of resources is not limited or restricted by donors.
- ii. Temporarily Restricted Net Assets – use of resources is limited by donors for a specified purpose and/or time period.
- iii. Permanently Restricted Net Assets – resources must be maintained in accordance with permanent restrictions imposed by donors.

The Organization reports gifts of cash and other assets as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statements of activities as net assets released from restrictions.

It is the Organization’s policy to report all grants and contributions with restrictions that are met in the same fiscal year the contributions are made as unrestricted revenue. Additionally, gains and investment income are treated as unrestricted revenue unless specifically restricted by the donor or by law.

**Use of Estimates –**

The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

THE CENTER FOR EFFECTIVE PHILANTHROPY, INC.

NOTES TO FINANCIAL STATEMENTS

Years Ended December 31, 2012 and 2011

**2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Revenue Recognition –**

Assessment tools revenue, conference fees and consulting and speaking engagement fees are recognized when services are rendered or costs are incurred. Unrestricted grants and contributions are recorded as revenue when received or unconditionally pledged.

**Management's Review –**

Subsequent events have been evaluated by management through April 29, 2013, the date the financial statements were available to be issued.

**Cash and Cash Equivalents –**

For purposes of the statement of cash flows, the Organization considers all highly liquid investments purchased with a maturity of three months or less to be cash equivalents.

**Accounts Receivable –**

Accounts receivable are non-interest bearing and consist of amounts invoiced by the Organization for its assessment tools and other sources of revenue that have not been received as of December 31, 2012. The Organization uses the allowance method to account for uncollectible receivables. The allowance is based on management's estimate of possible bad debts based upon historical experience and management's evaluation of outstanding accounts receivable at the end of the year. Management believes that all receivables are fully collectible; therefore, no allowance for uncollectible amounts has been recorded.

**Pledges Receivable –**

Pledges receivable consist of unconditional promises to give to be collected over the next three years. The Organization uses the allowance method to account for uncollectible pledges. The allowance is based on management's estimate of possible bad debts. Management believes that all pledges receivable are fully collectible; therefore, no allowance for uncollectible pledges has been recorded.

The Organization discounts pledges that are not due within one year to their present value; these discounts are ratably amortized over the life of the pledge and are recorded as contributions in the statements of activities.

THE CENTER FOR EFFECTIVE PHILANTHROPY, INC.

NOTES TO FINANCIAL STATEMENTS

Years Ended December 31, 2012 and 2011

**2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Investments –**

Investments are reported at fair value based on current market prices. Dividend income is recorded as received or, in the case of dividends which are reinvested, at the time of reinvestment. Interest income is recorded as earned. Realized and unrealized gains or losses are included in the change in net assets.

**Property and Equipment –**

Property and equipment are recorded at cost. Routine maintenance and repairs are charged as a current expense. The Organization has a policy of capitalizing assets with a cost basis of \$5,000 or more. The Organization provides for depreciation of property and equipment using the straight-line method over periods of three to ten years.

**Deferred Revenue –**

Conference fees and assessment tools revenue received in advance of services being rendered are recorded as deferred revenue.

**Functional Expenses –**

The Organization allocates expenses on a functional basis among its programs and supporting services. Supporting services are those related to operating and managing the Organization and its programs on a day-to-day basis and are composed of the following:

*Management and general* – includes all activities related to the Organization's internal management and accounting for program services.

*Fundraising* – includes activities related to maintaining contributor information, writing grant proposals, distribution of materials and other similar projects related to the procurement of funds for the Organization's programs.

Expenses that can be identified with a specific program or supporting service are allocated directly to those classifications. Other expenses that are common to several functions are allocated in accordance with the Organization's indirect costs allocation plan. Allocations of functional expenses are based on management's discretion and estimates. These variables may change from year to year. As a result, there may be fluctuations in the comparative presentation of data from year to year.

THE CENTER FOR EFFECTIVE PHILANTHROPY, INC.

NOTES TO FINANCIAL STATEMENTS

Years Ended December 31, 2012 and 2011

**2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Concluded)**

**Income Taxes –**

The Organization is organized and operated exclusively for charitable and educational purposes. Income related to these purposes is exempt from federal and state income taxes under the provisions of Section 501(c)(3) of the Internal Revenue Code. Unrelated business income would be taxable according to applicable Internal Revenue Code sections.

The Organization regularly reviews and evaluates its tax positions taken in its filed returns and recognizes the benefit from a tax position only if it is more likely than not that the position would be sustained upon audit based solely on the technical merits of the tax position. The Organization accrues interest and penalties on uncertain tax positions as a component of the provision for income taxes.

The Organization files federal, California and Massachusetts tax returns. The statute of limitations for these jurisdictions is generally three years. The Organization had no returns under examination as of December 31, 2012.

**Advertising Expense –**

The Organization's policy is to expense advertising costs as incurred. Advertising expense was \$10,912 and \$40,211 for the years ended December 31, 2012 and 2011, respectively.

**3. CONCENTRATION OF CREDIT RISK**

Financial instruments that potentially subject the Organization to concentrations of credit risk consist principally of cash and cash equivalents. The Organization maintains its cash in several bank deposit and investment accounts. The investment accounts are not federally insured and the bank balances at times may exceed the federally insured limits. If any of these financial institutions holding accounts were to fail, amounts exceeding the federally insured limit would be subject to loss.

The Organization has not experienced any losses in such accounts and believes it is not exposed to any significant credit risks on cash and cash equivalents. Management regularly monitors the financial condition of the financial institutions at which CEP balances exceed federally insured levels. Cash and cash equivalents uninsured by the Federal Deposit Insurance Corporation at December 31, 2012 totaled \$1,018,769.

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NOTES TO FINANCIAL STATEMENTS

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**4. INVESTMENTS**

Investments at December 31, 2012 and 2011 consisted of the following:

|                        | <u>2012</u>         |                     | <u>2011</u>         |                     |
|------------------------|---------------------|---------------------|---------------------|---------------------|
|                        | Cost                | Market Value        | Cost                | Market Value        |
| Certificate of deposit | \$ 1,107,107        | \$ 1,097,468        | \$ 200,000          | \$ 202,300          |
| Mutual funds           | <u>1,551,523</u>    | <u>1,520,607</u>    | <u>1,238,653</u>    | <u>1,217,684</u>    |
|                        | <u>\$ 2,658,630</u> | <u>\$ 2,618,075</u> | <u>\$ 1,438,653</u> | <u>\$ 1,419,984</u> |

Investment income at December 31, 2012 and 2011 consisted of the following:

|  | <u>2012</u>     | <u>2011</u>      |
|--|-----------------|------------------|
| Dividends, interest and capital gain distributions | \$ 43,859       | \$ 32,186        |
| Net realized loss on investments                   | (4,605)         | -                |
| Net unrealized loss on investments                 | <u>(31,808)</u> | <u>(12,565)</u>  |
| Total investment income                            | <u>\$ 7,446</u> | <u>\$ 19,621</u> |

**5. FAIR VALUE MEASUREMENTS**

The following tables present the Company's fair value hierarchy for its financial assets measured at fair value on a recurring basis as of December 31, 2012 and 2011, using quoted prices in active market for identical assets (Level 1); significant other observable inputs (Level 2); and significant unobservable inputs (Level 3).

December 31, 2012:

| <u>Description of Assets</u>        | <u>Total</u>       | <u>Level 1</u>     | <u>Level 2</u>     | <u>Level 3</u> |
|-------------------------------------|--------------------|--------------------|--------------------|----------------|
| Certificate of deposit              | <u>\$1,097,468</u> | <u>\$ -</u>        | <u>\$1,097,468</u> | <u>\$ -</u>    |
| Mutual Funds:                       |                    |                    |                    |                |
| Short-term government               | <u>1,520,607</u>   | <u>1,520,607</u>   | <u>-</u>           | <u>-</u>       |
| Total assets measured at fair value | <u>\$2,618,075</u> | <u>\$1,520,607</u> | <u>\$1,097,468</u> | <u>\$ -</u>    |

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Years Ended December 31, 2012 and 2011

**5. FAIR VALUE MEASUREMENTS (Concluded)**

December 31, 2011:

| <u>Description of Assets</u>           | <u>Total</u>               | <u>Level 1</u>             | <u>Level 2</u>           | <u>Level 3</u>     |
|--|----------------------------|----------------------------|--------------------------|--------------------|
| Certificate of deposit                 | <u>\$ 202,300</u>          | <u>\$ -</u>                | <u>\$ 202,300</u>        | <u>\$ -</u>        |
| Mutual Funds:                          |                            |                            |                          |                    |
| Short-term government                  | <u>1,217,684</u>           | <u>1,217,684</u>           | <u>-</u>                 | <u>-</u>           |
| Total assets measured<br>at fair value | <u><u>\$ 1,419,984</u></u> | <u><u>\$ 1,217,684</u></u> | <u><u>\$ 202,300</u></u> | <u><u>\$ -</u></u> |

The fair value of certificates of deposit is determined under the income approach and is estimated using a matrix based on interest rates.

**6. PLEDGES RECEIVABLE**

As of December 31, 2012 and 2011, pledges receivable were due to be collected as follows:

|                            | <u>2012</u>                | <u>2011</u>              |
|----------------------------|----------------------------|--------------------------|
| Less than one year         | \$ 1,832,288               | \$ 405,000               |
| One year to five years     | <u>580,000</u>             | <u>250,000</u>           |
|                            | 2,412,288                  | 655,000                  |
| Less: Unamortized discount | <u>22,705</u>              | <u>14,238</u>            |
| Pledges receivable, net    | <u><u>\$ 2,389,583</u></u> | <u><u>\$ 640,762</u></u> |

Amounts above have been discounted to their present value using a rate of 4%.

**7. PROPERTY AND EQUIPMENT**

Property and equipment at December 31, 2012 and 2011 consisted of the following:

|                                 | <u>2012</u>              | <u>2011</u>              |
|---------------------------------|--------------------------|--------------------------|
| Office furniture and equipment  | \$ 309,193               | \$ 276,555               |
| Leasehold improvements          | 225,444                  | 225,444                  |
| Computer equipment and software | <u>171,558</u>           | <u>150,629</u>           |
|                                 | 706,195                  | 652,628                  |
| Less: Accumulated depreciation  | <u>555,561</u>           | <u>487,462</u>           |
|                                 | <u><u>\$ 150,634</u></u> | <u><u>\$ 165,166</u></u> |



THE CENTER FOR EFFECTIVE PHILANTHROPY, INC.

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Years Ended December 31, 2012 and 2011

**8. LINE OF CREDIT**

The Organization has available a \$1,000,000 revolving line of credit agreement with a bank. Borrowings are due on demand and interest is payable monthly at a rate equal to the bank prime rate plus 0.25% (3.50% at December 31, 2012). As of December 31, 2012 and 2011, there were no amounts outstanding under this facility. The line is secured by cash deposits held by the bank.

**9. NET ASSETS**

Unrestricted net assets include the following at December 31, 2012 and 2011:

|                         | <u>2012</u>         | <u>2011</u>         |
|-------------------------|---------------------|---------------------|
| Operating               | \$ 885,279          | \$ 1,057,654        |
| Board designated        | 2,228,316           | 1,654,004           |
| Property and equipment  | <u>150,634</u>      | <u>165,166</u>      |
| Unrestricted net assets | <u>\$ 3,264,229</u> | <u>\$ 2,876,824</u> |

Temporarily restricted net assets include the following at December 31, 2012 and 2011:

|   | <u>2012</u>         | <u>2011</u>         |
|---|---------------------|---------------------|
| Cash and pledges subject to time restrictions   | \$ 1,772,142        | \$ 790,762          |
| Cash and pledges subject to purpose restriction | <u>2,330,079</u>    | <u>225,145</u>      |
| Temporarily restricted net assets               | <u>\$ 4,102,221</u> | <u>\$ 1,015,907</u> |

There were no permanently restricted net assets as of December 31, 2012 and 2011.

Net assets were released from donor restrictions during the years ended December 31, 2012 and 2011 by incurring costs satisfying the restricted purposes or by the occurrence of other events or the passage of time specified by the donors.

Board designated net assets consisted of assets limited as to use by approval of the Board of Directors. For the years ended December 31, 2011 and 2010, the Board approved transfers of \$574,312 and \$165,825, to these net assets, respectively. These transfers were made in 2012 and 2011, respectively. No uses of these net assets were approved in 2012 and 2011.

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NOTES TO FINANCIAL STATEMENTS

Years Ended December 31, 2012 and 2011

**10. COMMITMENTS**

The Organization leases its Cambridge office under the terms of a five year lease agreement expiring December 31, 2017. The lease requires the Organization to pay its proportionate share of real estate taxes and operating expenses, and maintain certain insurance coverage on the premises.

The Organization also has a five year lease agreement for office space in San Francisco expiring September 14, 2013. This lease requires the Organization to pay its proportionate share of real estate taxes and operating expenses of the building. In accordance with the agreement, assuming no event of default, the lease contains a rent forgiveness period for the first nine months of the lease in the amount of \$57,611. This amount will be recognized ratably over the remaining life of the lease.

Rent expense under these lease agreements was \$368,844 and \$377,878 for the years ended December 31, 2012 and 2011, respectively.

The total lease commitment over the remaining years is as follows:

|                               |    |         |
|-------------------------------|----|---------|
| Year ending December 31, 2013 | \$ | 302,708 |
| 2014                          |    | 249,600 |
| 2015                          |    | 257,400 |
| 2016                          |    | 265,200 |
| 2017                          |    | 273,000 |

**11. RETIREMENT PLAN**

The Organization sponsors a qualified retirement plan for all eligible employees, whereby employees may elect to defer a portion of their salary on a pre-tax basis. The Organization matches 100% of the first 5% of deferrals for eligible employees. Matching contributions for the years ended December 31, 2012 and 2011 totaled \$121,536 and \$94,822, respectively.

During 2012, the organization began sponsoring a non-qualified 457(b) deferred compensation plan whereby participants may elect to have their compensation deferred into the plan within annual limits. The organization's discretionary credits into the plan totaled \$4,500 for the year ended December 31, 2012.

**12. MAJOR CONTRIBUTORS AND ASSESSMENT TOOL SUBSCRIBERS**

During the year ended December 31, 2012, the Organization received two grants in the amount of \$2,125,000 from two funders. This amount represented approximately 22% of total revenue and support received during the year. As of December 31, 2012, \$1,027,288 of these grants had not been received and was recorded as a current pledge receivable.

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NOTES TO FINANCIAL STATEMENTS

Years Ended December 31, 2012 and 2011

**12. MAJOR CONTRIBUTORS AND ASSESSMENT TOOL SUBSCRIBERS (Concluded)**

During the year ended December 31, 2011, the Organization received a grant in the amount of \$700,000 from one funder. This amount represented approximately 11% of total revenue and support received during the year.

During the year ended December 31, 2012, revenue from one assessment tool client accounted for 35% of total assessment tool revenue received during the year. This client also provided a grant in the amount of \$1,000,000, or approximately 10% of total revenue and support received during the year.

During the year ended December 31, 2011, revenue from one assessment tool client accounted for 22% of total revenue and support received during the year. This client also provided a grant in the amount of \$50,000, or approximately 1% of total revenue and support received during the year.